

2009 YDL STATE CONVENTION

YDL

Young Democrats of *Louisiana*

REGISTRATION & CANDIDATES PACKET

ALEXANDRIA, LOUISIANA June 19-21, 2009



Young Democrats of Louisiana

YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

The Young Democrats of Louisiana Executive Committee would like to invite you to celebrate with us at the 2009 Young Democrats of Louisiana State Convention in Alexandria, Louisiana.

This packet contains the forms necessary to register and attend the YDL State Convention, along with additional information to share with those individuals attending the convention and running for office.

Convention Registration is \$25 and includes supplies, breakouts, evening activities, and YDL T-Shirt among other things.

The Convention Registration Packet includes:

- CHAPTER REGISTRATION FORM** - The official form to register chapters for the convention - **REQUIRED: Deadline: 6/5/09**
- INDIVIDUAL REGISTRATION FORM** The official form to register individuals for the convention - **REQUIRED: Deadline: 6/5/09**
- HOTEL RESERVATION FORM** - The reserve your hotel room with the hotel- **REQUIRED: Deadline: 5/29/09**
- CERTIFICATION OF COMMITTEE DELEGATES** – Each chapter is allowed one (1) member to represent the chapter on each convention committee. Elect your delegates early! - **REQUIRED: Deadline: 6/5/09**
- CHAPTER MEMBERSHIP ROSTER** - The official roster to charter all chapters and determine voting strength. For this convention each chapter shall receive 2 votes unless they have turned in the roster which shall entitle them to more votes. – **REQUIRED: Deadline: 6/5/09**
- PROGRAM-AT-A-GLANCE** – Share with your members so they know what will be happening at the Convention.



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

CHAPTER REGISTRATION FORM

IMPORTANT: Read carefully

❖ Please complete the registration in its entirety.

Please TYPE or PRINT NEATLY.

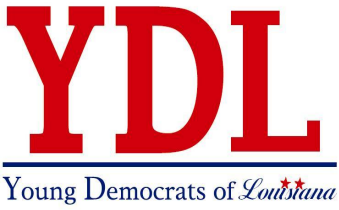
Chapter Name:			
Address:			
City:	State:	Zip:	Parish:

Chairman's Name:	
Chairman's Phone Number:	Email Address:

IMPORTANT: Read carefully

- **DEADLINE: Postmarked by June 5, 2009**
- **DEADLINE TO RESERVE HOTEL ROOM: Postmarked/Faxed by May 29, 2009**
- Reservations made after this date are subject to availability and may not be at the convention rate!
- The Convention Registration Fee is **\$25.00 (\$35.00 if postmarked after May 29)** per person.
- One chapter per form (you may make copies if extra space needed).
- Make check payable to: **Young Democrats of Louisiana**
- Forms must be mailed by **June 5, 2009** unless otherwise indicated.
- **NO LIMIT on Members**
- **Make adequate copies of both sides of this form to distribute to all members attending the State Convention.**

LIST ALL MEMBERS ATTENDING ON THE FOLLOWING PAGE



**YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009**

<u>NAME OF ATTENDEE</u>	<u>Shirt Size</u>	<u>Please Indicate: OFFICE HELD</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Number from chapter registered:
Total convention registration fees, *if postmarked...*

6.5.09

AFTER 6.5.09

Fee per member:

X \$25.00

X \$35.00

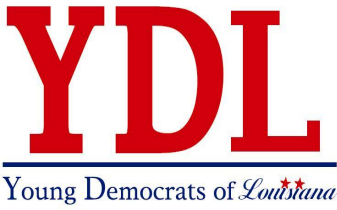
TOTAL REGISTRATION FEES ENCLOSED:

\$ _____

\$ _____

MAKE CHECK PAYABLE TO: And Mail to:

**YOUNG DEMOCRATS OF LOUISIANA
Young Democrats of Louisiana
P.O. Box 4385 Baton Rouge, LA 70821**



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

INDIVIDUAL REGISTRATION FORM

IMPORTANT: Read carefully

- Please complete the registration in its entirety.
Individual form must be completed for single registrants
Make check payable to: Young Democrats of Louisiana
All enclosed registration forms must be mailed by June 5, 2009.

Please TYPE or PRINT NEATLY

Name: _____

Voting Address: _____

City: _____ State: _____ Zip: _____ Parish: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Parish: _____

Vegetarian Meal: Yes No

T-Shirt: S M L XL XXL

CAUCUS MEMBERSHIPS:
Please check all that apply

- Womens'
Minority
Labor
GLBT
Disability Issues
Jewish
Veterans & Military Affairs
Rural
College
High School

VOLUNTEER INFORMATION:
Would you like to?

- Volunteer at Party Office
Make Phone Calls
Display Yard Signs
Serve on a State Committee or Caucus
Which:_____
Help at an event
Host an event or fundraiser
GOTV
Candidate Support Team
Chapter Building Team
Programs & Events Team



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

HOTEL ROOM RESERVATION FORM

This form **MUST BE MAILED OR FAXED DIRECTLY** to the convention hotel:
ALEXANDRIA FULTON HOTEL & CONFERENCE CENTER
701 4th Street • ALEXANDRIA, LA 71301
RESERVATIONS & TELEPHONE: (318)-442-9000 FAX: (318) 442-9007
Ask for the Democratic Party Room Rate

*Use one (1) of these forms for each room reservation being made.
 Photocopy form if additional copies are needed.*

ROOM RESERVATION REQUEST FOR:

Chapter: _____

Member Reserving: _____

Mailing Address: _____

Daytime Phone Number: (_____) _____

ACCOMMODATIONS NEEDED: *(no more than 4 allowed in each room!)*

Room Rate: \$75.00 plus tax

SINGLE: 1 or 2 persons **DOUBLE/DOUBLE:** 2, 3, or 4 persons **KING/QUEEN:** 1 or 2 persons

ARRIVAL DATE: 6/____/09 **(check-in time: 3:00 pm)**
DEPARTURE DATE: 6/____/09 **(check out time: 11:00 am)**

ROOMMATES:

- 1. _____ Chapter: _____
- 2. _____ Chapter: _____
- 3. _____ Chapter: _____
- 4. _____ Chapter: _____

RESERVATION HOLD: DEBIT CARD CREDIT CARD

NAME AS IT APPEARS ON CARD: _____

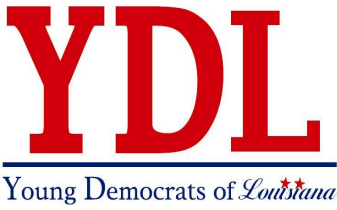
CREDIT CARD: VISA MASTERCARD AMERICAN EXPRESS DISCOVER

CARD NUMBER: _____ **EXP. DATE:** _____

Mail this form directly to:
OR Fax to:

ALEXANDRIA FULTON HOTEL
701 4th Street
ALEXANDRIA, LA 71301 FAX: (318) 442-9007

DEADLINE:
5.29.2009



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

CERTIFICATION OF COMMITTEE DELEGATES

This is to certify that the following members of the

[Empty box for member names]

City: [Empty box]

State: [Empty box]

Zip: [Empty box]

are duly certified as the delegates and alternates of this chapter to the following committees:

DELEGATES

- 1. CHARTER: _____ EMAIL: _____
- 2. RULES: _____ EMAIL: _____
- 3. RESOLUTIONS: _____ EMAIL: _____
- 4. PLATFORM: _____ EMAIL: _____

ALTERNATES

- 1. CHARTER: _____ EMAIL: _____
- 2. RULES: _____ EMAIL: _____
- 3. RESOLUTIONS: _____ EMAIL: _____
- 4. PLATFORM: _____ EMAIL: _____

Signed: _____, Chairman Date: _____

Signed: _____, Secretary Date: _____

Each chartered club in good standing shall be entitled to one (1) delegate to each convention committee. These delegates should be elected prior to the convention. Each delegate shall be entitled to cast one vote, and in his/her absence, the duly certified alternate may cast one vote.

Return this form by **June 5, 2009** to:
YOUNG DEMOCRATS OF LOUISIANA P.O. Box 4385 BATON ROUGE, LA 70821



**YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009**

PROGRAM-AT-A-GLANCE

Friday, June 19, 2009

2:00pm-Until	Registration, Chaptering, & Delegate Certification
4:00pm-6:00pm	State Executive Committee Meeting
7:00pm-8:00 pm	Welcome General Session
8:30pm-Until	YDL Social & Evening Activities

Saturday, June 20, 2009

8:00 am – 9:00 am	Late Registration, Chapter Chartering, & Delegate Certification
9:00 am – 11:00am	Convention Workshops
11:00 am – Noon	Afternoon General Session
Noon-1:30 pm	Lunch
1:30 pm – 3:00 pm	Business General Session
3:00 pm-4:00 pm	Closing General Session
4:00 pm-6:00 pm	Meeting of the New YDL Executive Committee & Chapter Officers
7:00 pm - until	Jefferson-Jackson Dinner & Volunteer Event

Sunday, June 21, 2009

9:00 am – 2:00pm	YDL Leadership Summit
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YOUNG DEMOCRATS OF LOUISIANA

2009 State Convention

Candidates' & Registration Packet

Alexandria, Louisiana- June 19-21, 2009

Congratulations on your decision to seek office in Young Democrats of Louisiana! Unlike other offices that you may have run for in the past, offices in Young Democrats of Louisiana requires a little more responsibility and obligation to fulfill the duties of your office. Each officer holds particular duties, but it is as a team that this organization will succeed it is important to ask for help and support when needed. As we are affiliated with Young Democrats of America, a 527 as classified by the IRS, we are responsible and accountable to the same rules meaning that we have an additional financial and legal liability for the work of our organization and have a registration and reporting requirement with the federal and state government for certain activities. We must maintain integrity and accountability for the organization. Elected officers will go through training in regards to the policies, practices, requirements, and legal obligations at a date to be announced after election and set by the President in conjunction with the Executive Committee.

The offices to be elected include:

Executive Vice President (2 yr. term)
National Committeeman (2 yr. term)
Vice President of Political Affairs (1 yr. term)
Vice President of Programs (1 yr. term)
Vice President of Membership (1 yr. term)
Vice President of Finance (1 yr. term)
Vice President of Administration (1 yr. term)
Sergeant-at-Arms (1 yr. term)
Regional Directors (1 year term elected by regional caucuses)
[Southern Region ♦ Northern Region]

Candidates must initially declare candidacy by 5pm Friday, June 12th, 2009 by emailing the paperwork to admin@ydlouisiana.org. **Candidates are required to attend the Candidates' Meeting on Friday, June 20th, 2009 at 8:30 am to officially sign all paperwork.**

Candidates if unsuccessful may drop down to run for another office, but must fill out a declaration of candidacy & oath of affirmation form for that office.

This packet contains the forms necessary to declare candidacy and seek election to one of the offices of Young Democrats of Louisiana, along with additional information that may be necessary for you to insure you are ready to handle the position you are running for.

Again, congratulations on your candidacy! Remember that all paperwork is due to admin@ydlouisiana.org no later than **5:00pm on Friday, June 12th, 2009** to be included in convention materials.

Democratically yours,

Ralph Johnson
State President



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

STATE OFFICER CANDIDATES' PACKET

The Officer Candidates' Packet includes:

- CANDIDACY DECLARATION FORM** - The official form to declare your candidacy and receive all appropriate signatures to campaign - **REQUIRED: Deadline: 6/12/09 by 5pm CST**

- CANDIDATE BIOGRAPHICAL INFORMATION FORM**- Tell us about yourself...let us know where you came from - **REQUIRED: Deadline: 6/12/09 by 5pm CST**

- PLATFORM & GOALS INFORMATION** - **REQUIRED: Deadline: 6/12/09 by 5pm CST**

- IMPORTANT DATES & INFORMATION**

- CONSTITUTIONAL ARTICLE RELATED TO OFFICERS**



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

DECLARATION OF CANDIDACY & OATH OF AFFIRMATION

1. I, _____, certify that I am a registered Democrat and voter residing
 (PRINT NAME AS YOU ARE REGISTERED TO VOTE)
 at _____ in _____ Parish,
 (STREET ADDRESS OR RURAL ROUTE) (CITY) (ZIP)
 City of _____ in the State of Louisiana. I am a member of
 _____ Young Democrat Chapter.

2. I, _____, declare myself to be a candidate for the position of
 _____ for the Young Democrats of Louisiana to be elected at the Annual State
 Convention on June 20th, 2009.

3. I, _____, certify that if elected I will well and faithfully discharge and
 perform the duties of the office. I agree to take the full responsibility and to fulfill all obligations of and to the
 Young Democrats of Louisiana during and up to a reasonable period after my term in office.

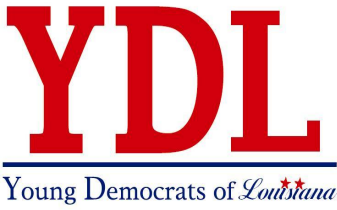
**Further, I declare, under penalty of perjury, that I will support the Constitution and bylaws of the
 Young Democrats of Louisiana, Constitution and bylaws of the Young Democrats of America,
 Constitution and laws of the State of Louisiana, and the Constitution and laws of the United States.
 My signature as a candidate and if elected confirms my affirmation and acceptance of the above
 declarations and statements.**

X _____
 (SIGNATURE OF CANDIDATE) (PRINTED NAME) (DATE)

X _____
 (SIGNATURE OF WITNESS 1) (PRINTED NAME) (DATE)

X _____
 (SIGNATURE OF WITNESS 2) (PRINTED NAME) (DATE)

2. Please print my name on the ballot exactly as follows:



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

CANDIDATE BIOGRAPHICAL INFORMATION

If elected, information will be used to compose press releases and for profile information on the Web site. It will also be sent to the Young Democrats of America National and Regional office. You agree that this information may be released for purposes related to the organization.

E-mail this form to admin@ydlouisiana.org by **June 12, 2009 at 5 p.m., CST**, if you would like your biographical information included in the convention packet for attendees.

Office(s) Running For: _____

Name: _____ **DOB:** _____ **Age:** _____

Chapter Member of: _____

ADDRESS INFORMATION:

1. Mailing Address: _____
 _____ Street _____ City _____ State _____ Postal Code
 Phone () _____ E-mail: _____

2. Permanent Address: _____
 _____ Street _____ City _____ State _____ Postal Code
 Phone () _____ E-mail: _____

FAMILY INFORMATION (Optional Information for press releases):

1. Mother's name: _____ **Stepfather:** _____
Address: _____
 _____ Street _____ City _____ State _____ Postal Code
 Phone () _____ E-mail: _____

2. Father's name: _____ **Stepmother:** _____
Address: _____
 _____ Street _____ City _____ State _____ Postal Code
 Phone () _____ E-mail: _____

What is the name and city of your hometown newspaper? _____

PROFESSIONAL & ACADEMIC INFORMATION

College or University Attended(ing): _____ Degree: _____

Major: _____ Minor: _____

Occupation: _____ Employer: _____

Organizational Memberships: _____



YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

PLATFORM & GOALS INFORMATION

This is your opportunity to share your platform, previous experience, and goals with the membership. Be innovative, Be bold. You may expand this sheet to no more than two (2) Pages.

Name: _____

Campaign Theme or Slogan: _____

Office Seeking: _____

Platform Issues

List involvement with the Democratic Party (include dates):

List honors or awards (include dates):

What qualifies you for the position you are running for?

What are your goals for YDL during the administrative year?

Briefly indicate the specific actions you will take to accomplish these goals?

What is your long-term vision for YDL?



Young Democrats of Louisiana

YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

IMPORTANT DATES & INFORMATION FOR CANDIDATES

If elected, candidates are required to attend certain meetings, conferences, and conventions. We try to publish those well in advance. However, national meetings and conventions are announced no less than 30 days before the meeting. The following is a list of dates of upcoming meetings, conferences, and conventions. Candidates are encouraged, but not required to attend meetings, conferences, and conventions that are before the election to gain a valuable insight and training on what the job entails. Newly elected officers take office on July 1st.

Table with 3 columns: Date, Event Name, Location. Rows include: #May 1-3, 2009 YDA SouthCentral Regional Conference Little Rock, Arkansas; #June 13-14, 2009 YDA National Committee Meeting Houston, Texas; *June 19-21, 2009 YDL State Convention Alexandria, Louisiana; *August 5-9, 2009 YDA National Convention Chicago, Illinois; *September 5, 2009 (tentative) Fall State Conference TBD; *January 23, 2010 (tentative) Winter State Conference TBD; *April 10, 2010 (tentative) Spring State Conference TBD.

* Required Attendance for all officers

Suggested Attendance for all



YOUNG DEMOCRATS OF LOUISIANA

2009 State Convention

Candidates' & Registration Packet

Alexandria, Louisiana- June 19-21, 2009

ARTICLE V

OFFICERS

Section 1. The elected officers of this organization shall be a State President, State Executive Vice President, National Committeeman, National Committeewoman, State Vice President of Political Affairs, State Vice President of Administration, State Vice President of Finance, State Vice President of Membership, State Vice President of Programs, Southern Region Director, Northern Region Director, and Sergeant-At-Arms.

Section 2. The appointed officers of this organization shall be the Executive Director, Immediate Past President (if not aged out), Legal Counsel/Parliamentarian, and any other appointments provided in the Bylaws of this organization. The President of this organization shall appoint all appointed officers except the Immediate Past President, subject to the approval of a majority of the Executive Committee. The president may add other appointed officers with the majority approval of the Executive Committee. Those appointments shall run concurrent with the president's term.

Section 3. The Executive Committee shall be responsible for the conduct of the affairs of the Young Democrats of Louisiana in the interim between meetings of the State Committee. The Executive Committee of this organization shall be composed of all elected officers and the immediate past President (if not aged out), as voting members of the Executive Committee. The Executive Committee shall serve concurrently as the Credentials Committee. Non-voting members of the Executive Committee shall include all appointed officers, the presidents of all chartered chapters, and chairs of the constituency caucuses.

Section 4. The terms of office for all elected officers shall be one (1) year except for the President, Executive Vice President, National Committeeman, and National Committeewoman who shall be elected for two (2) years. The President and National Committeewoman shall be elected in the even numbered years. The Executive Vice President and National Committeeman shall be elected in the odd numbered years. An officer of this organization shall not hold two (2) or more offices at the same time on the state level. The president and executive vice president may not simultaneously hold a presiding officer position of a chapter during their term. The president and executive vice president may not be from the same chapter or parish. The national committeeman and national committeewoman may not be from the same chapter or parish.

Section 5. Any regular member who has not attained his or her thirty-fourth (34th) birthday shall be eligible to become a candidate for an elected office.

A) The Southern Region Director shall be a member of a chapter in one of the following Parishes: Calcasieu, Cameron, Evangeline, Jefferson Davis, Acadia, Vermillion, Lafayette, St. Martin, Iberia, St. Mary, Iberville, West Feliciana, East Feliciana, East Baton Rouge, West Baton Rouge, Assumption, Ascension, Terrebonne, St. James, Livingston, St. Helena, Tangipahoa, St. John the Baptist, St. Charles, LaFourche, Jefferson, Orleans, St. Tammany, St. Bernard, Plaquemines, St. Landry, and Washington.

B) The Northern Region Director shall be a member of a chapter in one of the following Parishes: Vernon, Rapides, Allen, Beauregard, Avoyelles, Pointe Coupee, Concordia, Catahoula, LaSalle, Grant, Winn, Natchitoches, Sabine, DeSoto, Caddo, Bossier, Webster, Red River, Beinville, Claiborne, Lincoln, Jackson, Union, Quachita, Caldwell, Franklin, Richland, Morehouse, West Carroll, East Carroll, Madison, and Tensas

Section 6. The election of officers shall be held at the Annual State Convention. The election of officers shall be conducted by a roll call vote of chartered chapters, in accordance with Article IV.

Section 7. The duties of the elected officers shall be as follows:



YOUNG DEMOCRATS OF LOUISIANA

2009 State Convention

Candidates' & Registration Packet

Alexandria, Louisiana- June 19-21, 2009

- A) President – The President shall be the Chief Executive and Presiding Officer of the Louisiana Young Democrats and shall direct and be responsible for the programs and development of this organization; shall be the presiding officer at all meetings; shall propose the annual budget; and shall chair this organization's Executive Committee. He shall serve as one of the official representative to the National Committee of Young Democrats of America, the Louisiana Democratic Party and its committees, and Democratic National Committee.
- B) Executive Vice President – The Executive Vice President shall perform the duties and responsibilities of the President in his or her absence or incapacity and shall perform such other duties as assigned by the President or the Bylaws of this organization. The Executive Vice President shall oversee the work of the standing committees and caucuses. The Executive Vice President shall chair the Rules and Charter Committee.
- C) National Committeeman and National Committeewoman – The National Committeeman and National Committeewoman shall represent this organization at official functions of the Young Democrats of America; shall present timely reports of the actions and issues of the Young Democrats of America to this organization's Executive Committee; and shall present a report of an annual review of the Young Democrats of America at this organization's annual meeting. In addition, the National Committeeman and National Committeewoman shall perform any other duties as assigned by the Bylaws of this organization.
- D) Vice President of Political Affairs- The Vice President of Political Affairs shall lead the campaign efforts of the state organization including legislative programs, volunteer databases and recruitment, campaign support, GOTV, endorsements, candidate support, and other political affairs and shall perform such other duties as assigned by the Bylaws of this organization. He shall chair the Political Affairs Committee.
- E) Vice President of Administration– The Vice President of Administration shall maintain a list of all officers, committee chairpersons, and members of committees; shall notify members of meetings; shall conduct correspondence as directed by the President and shall read important correspondence or a summary of it at the meetings. The Vice President of Administration shall take and keep minutes of the meetings of this organization; shall take roll calls and mark the absence of officers at meetings in the minutes; shall read minutes of previous meetings; shall take charge of all documents belonging to the organization when requested; and shall sign official documents of the organization when requested by the President or as provided in the Bylaws of this organization. In addition, the Vice President of Administration shall perform any other duties as assigned by the Bylaws of this organization.
- F) Vice President of Finance – The Vice President of Finance shall receive and deposit all money received by the organization; shall maintain records of all funds; and shall pay by check, whenever feasible. The Vice President of Finance shall deposit all money in federally chartered banking institution; shall pay bills submitted by officers and members only when the President authorizes and when receipts for such expenditures are submitted; shall give a statement of finances at every meeting of the Executive Committee; and shall give a complete financial report at the Annual State Convention. He shall chair the Finance Committee. In addition, the Vice President of Finance shall perform any other duties as assigned by the Bylaws of this organization.
- G) Vice President of Membership – The Vice President of Membership shall keep a record of all dues-paying members of this organization; shall send notice when membership will expire; shall turn over all collected monies to the Vice President of Finance, giving an accurate record to the Vice President of Finance and keeping a duplicate for him or herself; shall report the status of membership at each meeting of the Executive Committee, and shall to produce and distribute a membership list on a semi-annual basis. He shall chair the Membership Committee. In addition, the Vice President of Membership any other duties as assigned by the Bylaws of this organization.
- H) Vice President of Programs– The Vice President of Programs shall lead all programming efforts of the state organization including all programs related to chapter building, trainings, publicity, and general events that are not related to political affairs. In addition, the Vice



Young Democrats of *Louisiana*★★

YOUNG DEMOCRATS OF LOUISIANA
2009 State Convention
Candidates' & Registration Packet
Alexandria, Louisiana- June 19-21, 2009

President of Programs shall perform any other duties as assigned by the Bylaws of this organization. He shall chair the Programming Committee.

I) Sergeant-at-Arms – The Sergeant-At-Arms shall assist the President in ensuring an orderly environment for all meetings and shall work with the Vice President of Membership and Vice President of Administration to ensure the proper credentials of each member of this organization for voting or other reasons. In addition, the Sergeant-at-Arms shall perform any other duties as assigned by the Bylaws of this organization.

J) Region Directors -The Regional Directors shall be responsible for assisting their respective regions in implementing state and national goals, programs, and initiatives. They shall insure the participation of their region in events, campaigns, meetings, and other items. They shall be responsible for building chapters and provide support for existing chapters. They shall serve as representatives for their assigned region on the executive committee. They shall perform any other duties as assigned by the Bylaws of this organization.

Section 8. Officers shall take office on July 1st following the close of the annual convention at which they are elected and shall serve for the length of the term elected or until their successors are duly elected.